

HUNGARIAN UNIVERSITY OF AGRICULTURE AND LIFE SCIENCES
KÁROLY RÓBERT CAMPUS
KÁROLY RÓBERT DORMITORY, GYÖNGYÖS

The University is not obliged by any legislation to provide the student with housing in Hungary. The dorm is a service, provided by the University, which the students are not required to partake in.

1. What is the process of moving in to the dorm and what time can you move in on a given day?
What do you have to bring with you?

The student is required to bring one passport size ID picture, which must be given to the reception of the Student Residence, "A" building for the photographic record, which is a form filled out by the student on site. After that, they get their room's keys and the room inventory. Every room has one inventory.

2. Who can I turn to, if there's a problem with the room, roommates or I experience an anomaly in a common space?

If there's any technical or mechanical problem with the room, you should inform the reception or via the Error Reporting platform: <https://kollegium.uni-mate.hu/hibabejelento-urlap-krc>
Foreign students should inform head of dormitory about problems regarding roommates.

3. What is the process of moving out and at what time can you move out on a given day?

The notice period for moving out is 30 days. The fee must be paid for the duration of the notice period, regardless of whether the student moves out before the expiration of the notice period. Request for moving out of the Hostel can be submitted on Neptun. You can submit the request under

Menu → Administration → Requests → Request Fill → Available request forms → [Load more](#)
→ Request for moving out of the dormitory

The earliest check-out date that can be indicated is the second workday following submitting the request. In case an earlier date is indicated, the request will be rejected.

You are required to move out during work hours (between 08:00 am and 14:30 pm). If you don't move out during working hours (on a weekday, between 08:00 am and 14:30 pm) you must pay an administration fee, which is 10.000,- HUF. The moving out process happens on site (in the room). During the return of the room, the inventory and the cleanliness of the room will be inspected. If the furnishing suffered damages during your stay, you are required to pay for the damages, according to the amount on the inventory sheet. If there are problems with the cleanliness of the room, the student has to pay 15.000,- HUF cleaning fee at the reception. You have to return the room's key and proxy key at building "A" reception. The student has to sign the photographic registry during moving out too.

Any change of accommodation must be notified to the National Directorate General for Aliens Policing regional directorate responsible for the new accommodation **within 3 days** of the change.

The accommodation or change of accommodation must be notified electronically via the **Enter Hungary platform** after electronic registration: <https://enterhungary.gov.hu/>

4. What to do if I want to move out during the semester?

You have to proceed by 3.

5. Is it possible to pay for the dormitory fee in cash?

It is not possible.

6. If I want to move out at the beginning or the middle of the month, is it possible to pay for only half a month?

It is not possible. You have to pay for a full month.

7. Are there elevators in the building?

Yes there are. There is an elevator in the building, which can be used for the purpose of transporting the maximum number of people and small objects.

- It is forbidden to jump in the elevator, pull the door, or obstruct its operation in any way.
- It is forbidden to overload the elevator, the permissible load capacity is indicated in the cabin.
- It is forbidden to smoke, eat or litter in the elevator.
- If the elevator is operating abnormally (e.g. jerks, does not start, the door does not close), this must be reported immediately to the reception or the QR code error report.
- If you get stuck in the elevator, press the emergency button, call the receptionist and wait for the maintenance worker or the person on duty to help - it is forbidden to forcefully open the door or get out of it.
- It is forbidden to use the emergency button unnecessarily.
- Damaging, intentionally damaging or polluting the elevator equipment will result in disciplinary action and financial liability.
- The elevator must not be used during cleaning and maintenance periods.
- The elevator cannot be used in the event of a fire alarm, it will automatically go to the ground floor and stop there.
- In the event of a power outage, the elevator will stop automatically - in this case, you must remain calm, and those inside can use the emergency alarm to call for help.

Residents are asked to use the elevator carefully, following safety regulations, and to protect the integrity of the equipment in the interest of the community.

8. Is there a cafeteria or vending machines in the building?

The dormitory's "A" building has a drink-bar open for 24 hours.

9. Is the building handicap accessible?

Yes. The student has to inform the head of dormitory in advance, if they require a handicap accessible room.

10. Are the rooms opened with keys or magnetic cards? Is there a deposit required for these?

The rooms are opened by keys. If you lose your key, you have to pay 3.500.- HUF

11. How many beds are in one room?

There are double and triple bed rooms in the dormitory.

12. Every room has its own bathroom?

No. There are rooms with only sinks. Four rooms share a bathroom with 2 toilets, 2 sinks and 2 showers.

13. Are there hairdryers in the bathrooms?

No, there are not.

14. Are sheets and towels provided?

Sheets are provided, towels are not.

15. How often do you change the sheets?

We provide duvets, pillows, sheets, duvet covers and pillowcases.

Sheet change in "A" building every Tuesday - Thursday 07:00 - 14:00

16. Is it allowed to decorate the rooms?

No it is not. The student has to pay for any possible damages!

17. Are there blackout curtains, shutter?

There are blackout curtains.

18. Is it allowed to smoke in the rooms? If not, where is it allowed?

It is strictly forbidden to smoke inside buildings, according to the Hungarian law. The designated smoking area is in front of the building. Hookahs are also forbidden inside the rooms!

19. Is parking available?

Parking is available, though the car park is not guarded.

20. Is there organized food service in the dormitory?

No. You can get lunch at the main building of the campus.

21. If I use the common spaces (kitchen.. etc.) do I have to clean up after myself?

After using the kitchen or any other common spaces, students have to clean up, wash the dishes, the stove has to be cleaned, and garbage has to be taken to the waste storage next to the building. The dormitory does not take responsibility for any item that is left unattended and gets missing in the common spaces. Unwashed dishes left in the kitchen are sent to the waste container for hygiene reasons.

22. Are there any cleaning supplies in the rooms?

No there are not. Every item (broom, mop, bucket) and cleaning supplies the students have to provide for themselves. The students clean their own rooms.

23. Is it possible to order room cleaning services?

No.

24. Are there vacuum cleaners, iron and ironing boards, and if there are, are there any fees for renting them?

Iron and ironing board can be borrowed from the reception. Students can borrow these items for free.

25. Are there washing machines?

There is a laundry service. The Laundry's open every weekday from 07:00 - 14:00.
The price list can be found in the Laundry.

26. Is there wifi in the rooms and the common spaces?

Yes, there is wifi in the rooms and common spaces. There is wired internet connection near every desk. The students must provide the cables for themselves.

27. Are there table lamps in the rooms?

Yes there are.

28. Are there refrigerators in the rooms?

Yes there are.

29. Is there a designated study room in the building?

Yes there is. B305

30. What kind of equipment, machines and items are in the kitchen?

There are electric stove, oven and microwave machines in the kitchen. Other items (dishes, plates, cutlery, glasses) have to be provided by the students themselves.

The use of an iron, electric kettles, immersion kettles, airfryers in the rooms is prohibited! These appliances can only be used in the kitchen!

31. Are there selective waste collection options? How does waste collection works?

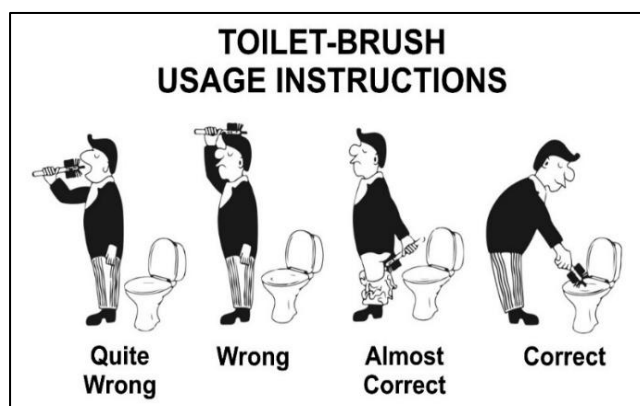
Glass collecting container can be found in the dormitory's area. The students have to take out the waste to the waste containers next to the building. It is forbidden to accumulate trash in the room!

32. Can you throw used toilet paper into the toilet?

Yes. **It is forbidden to throw used rolls of toilet paper, used tampons or pad into the toilets!**

33. What kind of toilets are in the dormitory?

English toilets.



34. Are the floors coeducational?

Every floor in the dormitory are coeducational.

35. Are there coeducational rooms? Can I move in with my friend from the other gender?

If there are enough free double bed rooms, then it is possible.

36. Is it possible to host a guest? Do I have to apply in advance? Do I have to pay for a guest to stay overnight?

It is possible to host guests during 8 am to 11 pm. You'll have to provide your guest's photographic documentation at the reception of building A. On occasion, you can have a guest to stay overnight, if your roommates agree to it and you fill out and hand in the required form before their arrival at the reception of building A.

- It is possible to receive guests 3 times a month.
- Only one guest is permitted to stay in the host's room for one night from Monday to Friday and for 2 nights on the weekend.
- The same guest can spend maximum 3 nights per month in the Dormitory.

Overnight stay fee: HUF 3.500 /person/night (HUF 650 /person/night TAX) which the Hosting Student pays in Reception.

In other cases, the Guest can pay for their own room, which can be paid at the reception.

You are responsible for your guest!

You can download the application form at - College Student's Guest Overnight Stay Application:

<https://kollegium.uni-mate.hu/elerheto-dokumentumok-krc>

37. Is it possible to live alone in a room in the dormitory?

It is not possible.

38. Are there any other services available in the dormitory?

There is a gym in the dormitory's "A" building. You can ask for the key at the reception desk. Every student uses the gym for their own responsibility!

39. Can I transfer my room's key to another student by myself?

It is PROHIBITED to transfer the room's key to another student!

40. What to do in case of fire alarm?

If the fire alarm sounds (siren), leave the building immediately through the stairwell! The elevator will not work in the event of a fire alarm! The place of the gathering: the area behind the ornamental lake, next to the fence.

41. Letters and postal parcels

Letters and postal parcels received by the Student during the semester can be picked up at building A's reception. *We do not accept any shipments from the Magyar Posta or shipping company whose recipient no longer lives in the dormitory!* The reception is not available for the transmission of messages, the delivery of non-postal parcels, items and other tasks do not belong to it's job.

42. The Contract shall be terminated by extraordinary termination if the Student:

In case he gets 200 or more points of the misdemeanors stated in the House Rules' annex (Annex 1).

PENALTY TABLE

If 200 points have been collected, you must move out of the dormitory within 8 days!

		<i>Penalty point</i>	<i>Fine</i>	<i>Comment</i>
1.	Belépő, szobakulcs elvesztése <i>Lost room / building key</i>	0	Üzemeltető által meghatározott díj. <i>Fee determined by the operator.</i>	
2.	Ágynemű huzat nélküli használata <i>Using sheets without bedclothes</i>	50		
3.	Hangoskodás épületen belül és kívül <i>Noisy behavior inside or outside of the building</i>	50		
4.	Hangoskodás épületen belül és kívül 23:00 után <i>Noisy behavior inside or outside of the building after 11:00</i>	100		
5.	Szoba engedély nélküli átrendezése/idegen bűtor bevitele <i>Rearranging the room without permission / bringing in different furniture</i>	50		
6.	Veszélyes hulladékok gyűjtése, tárolása nem engedélyezett módon <i>Collecting and storing hazardous waste</i>	50		
7.	Konyha használatát követően elmaradt takarítás <i>Did not clean the kitchen after using it</i>	50		
8.	Nem együttműködő magatartás <i>Uncooperative behavior</i>	100		
9.	Nem aláírt bentlakási szerződés <i>Failing to sign the housing contract</i>	50/hét/week		

10.	Nagyobb teljesítményű hangeszköz használata <i>Use of high-powered audio equipment</i>	50		
11.	Szobában keletkezett hulladék konyhai hulladéktárolóban történő elhelyezése <i>Waste generated in the room placed in the kitchen waste container</i>	50		
12.	Szemetelés a kollégium területén <i>Littering in the dormitory area</i>	50		
13.	Be nem jelentett átköltözés <i>Switching rooms without permission</i>	100		
14.	Szabálytalan be- és kiköltözés <i>Irregular moving in or out</i>	100		
15.	Vendégfogadás rendjének megsértése <i>Violation of the guest policy</i>	150		
16.	Kereskedelmi árusítás <i>Commercial activity</i>	100		
17.	Kollégiumi dolgozókkal (személyzet, recepciós munkatárs, kollégiumi koordinátor) szembeni nem megfelelő, tiszteletlen viselkedés <i>Disrespectful behavior towards the dormitory staff</i>	100		
18.	Berendezések közösségi helységekből történő elvitele <i>Taking equipment from communal areas</i>	100	Okozott kár megtérítése <i>Compensation for damage caused</i>	
19.	Hulladék felhalmozása <i>Accumulating waste</i>	1. alkalom <i>1st time</i> 50	Üzemeltető által meghatározott díj. Szükség esetén rovar- és rágcsálóirtási díj <i>Fee determined by the operator. If necessary, a rodent and insect extermination fee</i>	
		2. alkalom <i>2nd time</i> 100		
20.	Koszor szoba <i>Dirty room</i>	1. alkalom <i>1st time</i> 50	Üzemeltető által meghatározott díj. Szükség esetén rovar- és rágcsálóirtási díj <i>Fee determined by the operator. If necessary, a rodent and insect extermination fee</i>	
		2. alkalom <i>2nd time</i> 75		
		3. alkalom <i>3rd time</i> 100		
21.	Lakószobák, berendezési tárgyaik rongálása <i>Vandalism of rooms and equipment</i>	100	Okozott kár, helyreállítás megtérítése	

			<i>Compensation for damage and restoration</i>	
22.	Épületgépészeti szerelés (csak üzemeltető szerelhet) <i>Repairing equipment (only the operator repair)</i>	150	Okozott kár, helyreállítás megtérítése <i>Compensation for damage and restoration</i>	
23.	A kulcs/belépőkártya jogosulatlan másolása vagy átadása <i>Unauthorized copying or handing over of key / access card</i>	200		Szerződésbontás <i>Termination of contract</i>
24.	Dohányzás (vizipipa használat) szobában, erkélyen <i>Smoking (hookah too) in the room or balcony</i>	200	Felújítás, tisztasági festés költségének megtérítése <i>Reimbursement of the cost of renovation and clean painting</i>	Szerződésbontás <i>Termination of contract</i>
25.	Tűzjelző letakarása, rongálása, gondatlan magatartásból eredő beindítása. Tűzjelző beindítása <i>Tempering with the fire alarm, triggering by careless behavior. Triggering the fire alarm</i>	200	Tűzoltóság kivonulási költségének megtérítése <i>Reimbursement of fire department withdrawal costs</i>	Szerződésbontás <i>Termination of contract</i>
26.	Kábítószer birtoklása, fogyasztása, terjesztése <i>Drug possession, consumption, distribution</i>	200		Hatósági feljelentés <i>Official report</i> Szerződésbontás <i>Termination of contract</i>
27.	Fegyvertartás és közbiztonságra különösen veszélyes eszközök tartás	200		Hatósági feljelentés <i>Official report</i> Szerződésbontás <i>Termination of contract</i>
28.	Illegális bentlakás <i>Illegal residence</i>	Bentlakást támogató Hallgatónak: <i>For Students who support boarding:</i> 200		Szerződésbontás <i>Termination of contract</i>

29.	Hallgatói jogviszony passzíválásának, megszűnésének elmaradt bejelentése <i>Failure to notify about termination, or passivation of student status</i>	200	8 napon belüli kiköltözés és térítési díj(ak) megfizetése <i>Moving out within 8 days and paying the fee(s)</i>	Szerződésbontás <i>Termination of contract</i>
30.	Kollégista és nem kollégista Hallgató és személy ablakon, erkélyen át történő közlekedése <i>Dormitory student, student or person climbed through the window or balcony</i>	100		
31.	Szemetelés ablakból, erkélyről <i>Throwing garbage from the window or balcony</i>	Alkalmanként: <i>Each case:</i> 150	Üzemeltető által meghatározott díj. <i>Fee determined by the operator</i>	
32.	Állattartás, állat bevitele a Kollégiumba <i>Brought animals inside the dormitory</i>	150		
33.	Állatvágás, állat zsigerelése, nyúzása <i>Animal slaughter, evisceration, skinning</i>	150		
34.	Szerencsejáték <i>Gambling</i>	200		Szerződésbontás <i>Termination of contract</i>
35.	Verekedés <i>Fighting</i>	200		Szerződésbontás <i>Termination of contract</i>
36.	Pirotechnikai eszközök használata a Kollégium területén <i>Use of pyrotechnic devices in the dormitory area</i>	200		Szerződésbontás <i>Termination of contract</i>
37.	Kollégium hírnevének csorbítása, rossz hírnév keltése <i>Damaging the dormitory's reputation, creating a bad reputation</i>	200		Szerződésbontás <i>Termination of contract</i>
38.	Szándékos rongálás <i>Intentional damage</i>	200	Okozott kár, helyreállítás megtérítése <i>Compensation for damage and restoration</i>	Szerződésbontás <i>Termination of contract</i>
39.	Nem kijelölt helyen történő parkolás <i>Parking in a non-designated place</i>	Alkalmanként: <i>Each case:</i> 100		
40.	Rollerek és egyéb engedély nélküli eszközök tárolása hallgatói szobában <i>Storing scooters and other unauthorized devices in a student room</i>	Alkalmanként: <i>Each case:</i> 50		

Taking into account all the circumstances of the case, the head of the dormitory may derogate from the sanction provided for in the table.